

May 2, 2019
Guthrie, Oklahoma
9:00 A.M.

The Board of Logan County Commissioners met in Special Session with Chairman Marven Goodman present, Member Michael Pearson present, and Member Monty Piearcy present and transacted the following:

The Agenda was posted at 12:28 P.M. on April 26, 2019 at the Courthouse and Courthouse Annex.

The meeting was called to order by the Chairman.

The flag salute was given.

Present were: Sheriff Damon Devereaux, Treasurer Sherri Longnecker, Court Clerk Cheryl Smith, Assessor Tisha Hampton and County Clerk Troy Cole.

Meeting was held for elected county officers to discuss implementing updated Employee Personnel Policy Handbook, Drug and Alcohol Testing Policy, Travel Policy and Safety Policy. These policies are provided by ACCO.

County Clerk Cole said that in previous editions Logan County has substituted some verbiage to the policies, those previous substitutions were placed in the policy, these include the policy under "Payment of Wage", "Firearms/Concealed Weapons" and "Employment Separation".

County Clerk Cole said that the vehicle policy, cell phone policy and electronic communications policy had not been included in previous handbooks.

The County Officers discussed the vehicle policy. It was expressed that no county vehicle should be used by employees for any personal travel. It was expressed that in the event any employee were to use a county vehicle for personal use the elected official would, in writing, state that the use is for the benefit of the county. The vehicle policy was changed to reflect this policy.

The County Officers discussed employee cell phone use. Most expressed that the policy seemed out dated as there are no "per minute" charges for cell phones. They did not want to punish an employee because they had to make a personal call. It was also stated that the real intent was that employees who have county issued cell phone should not use them to forego having their own personal cell phone.

The County Officers discussed having a statement added to the "Employee Personnel Policy Handbook Acknowledgement Form" that the employee acknowledges that any violations of policy may result in disciplinary action including possible termination.

County Officers discussed the Travel Policy. The officers agreed that the county will pay, reimburse, for meals only when an employee stays overnight on official business. The officers also agreed to a maximum of \$50.00 per day for three meals.

County Officers discussed the Drug and Alcohol Testing Policy. The new policy covers the use of medical marijuana. No changes were made to the policy as presented.

The Safety Policy was not discussed to give David Ball, Safety Director, time to review.

County Officers agreed to meet in one week to finalize the policies after the discussed changes could be placed into the policies.

MOTION TO ADJOURN

Monty Piearcy made the motion which was duly seconded by Michael Pearson with the voting as follows: Piearcy-AYE, Pearson-AYE, and Goodman-AYE;

THAT, there being no further business to come before the board the meeting was adjourned.

ATTEST: _____
Logan County Clerk

Chairman, Board of Logan County Commissioner