

February 12, 2021
Guthrie, Oklahoma
9:00 A.M.

The Board of Logan County Commissioners met in Regular Session with Commissioners Marvin Goodman, Monty Piearcy and Kody Ellis present and transacted following:

The Agenda was posted at 1:33 P.M. on February 9, 2021 at the Courthouse, Courthouse Annex and LoganCountyOK.com.

1. The meeting was called to order by the Commissioner Goodman.
2. The flag salute was given.
3. Any Citizen desiring to be heard.

None

4. Discussion and possible action to approve minutes of January 4 & 6, 2021.

Monty Piearcy made the motion which was duly seconded by Kody Ellis with the voting as follows: Piearcy-AYE, Goodman-AYE and Ellis-AYE;

THAT, the minutes of February 1 & 3, 2021 be approved.

5. Open Sealed Bid #2021-19 for 6mo Road Base Repair; and, consideration and possible action to award said bid.

Bids were received from:

Atlas Paving	various amounts
TJ Campbell Const.	various amounts

Bids tabled to February 26, 2021

6. Discussion and possible action to appoint member representing District #2 to the Free Fair Board of Directors.

Applications received from: Salome Vaughn, Ira Barrow, Max Burchett, Jr., Coy Betchan.

Dennis Ochs, Fair Board President, submitted a recommendation in support of Ira Barrow.

Commissioner Goodman stated that he knows Mr. Barrow is involved with showing of livestock.

Commissioner Piearcy stated that he doesn't know the applicants but that he does know that Mr. Betchan is also involved with livestock.

Kody Ellis made the motion which was duly seconded by Monty Piearcy with the voting as follows: Piearcy-AYE, Goodman-AYE and Ellis-AYE;

THAT, no candidate having filed for election to represent District #2, Mr. Ira Barrow be appointed to represent District #2 as a member of the Logan County Free Fair Board of Directors.

7. Discussion and possible action concerning remodel/expansion of Commissioner's Conference room. Dry wall contractor, electrical, heat & air, floor covering, refinish/paint walls, board/conference table.

Commissioner Goodman said that he has a contractor who will take down the wall in the conference room, install a new wall, tape and bed and prepare for paint for approximately \$5000. He said Gooch-Smith Electric will do the necessary electrical work. He stated the contractor can begin as soon as possible.

Marvin Goodman made the motion which was duly seconded by Monty Piearcy with the voting as follows: Piearcy-AYE, Goodman-AYE and Ellis-AYE;

THAT, an amount not to exceed \$10,000 be used for the expansion and renovation of the Commissioners' Conference Room.

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8. Discussion and possible action concerning ongoing County Emergency Management Office Issues with Logan County Emergency Manager:

a. County Road District burn sites and DEQ requirement and or exception for mandatory use of air curtain (previously discussed with DEQ representative).

David Ball, Emergency Management Director, presented an email from Ashley Sebree , ODEQ, stating the requirements and application to be able to burn storm debris. An exemption may be requested by written letter. David Ball is to compose a letter requesting exemption for the burning of storm debris in District #1 and District #2.

b. Determination of additional requirement of more restrictive State agency mandated sealed bid newspaper advertising needed to engaging private contractors to submit sealed bid on collecting and disposing of County wide October 2020 storm debris.

Troy Cole, County Clerk, said she had placed calls to determine necessary bid procedure to meet and FEMA requirements but had not yet received a return call.

c. Review of all County wide radio frequency spectrum available and in use, including County EM, Storm Chasers, Road Districts, EMS, Fire, and Law Enforcement.

David Ball presented a list of radio frequencies for District #2. Commissioner Goodman stated he wants a list of all radios and frequencies in the county including fire departments.

d. Status on relocation of County Emergency Management Office relocation and establishment of a centralized Logan County Emergency Operations Center (EOC).

David Ball said that relocation of the EM office is almost complete. He said there are a few more items to move.

No actions were taken on this item.

9. Discussion and possible action concerning possible appointment and/or establish a service contract with a private company to engage a County Information Technology Officer.

Commissioner Goodman said that the county needs someone who can handle the IT needs of the county. He said he would like to contract with someone to provide the service. Commissioner Goodman said that he would like to consider Kevin Woodward as a contractor for this service.

No action taken on this item.

10. Discussion and possible action concerning status update of information sharing/transfer of previously collected County Courthouse telecommunications handset, data, and relevant information needed by Chickasaw Telecommunications technical representative to achieve objective to receive an estimate on conversion of current Centrex telephone system to VoIP telephone system, as directed by Logan County BoCC on January 15th 2021.

Troy Cole, County Clerk, said that she hasn't yet connected with the representative from Chickasaw Telecom. She said another vendor has also reached out to offer a proposal.

No action taken on this item.

11. Discussion and possible action concerning status update of publishing requirements on Logan County Web site for the public to petition the Logan County Board of Commissioners to allow Golf Cart traffic within platted housing developments and other publicly accessible roads in the unincorporated areas of Logan County as approved by the Logan County BoCC on January 15th 2021.

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Troy Cole, County Clerk, presented the petition forms and information that is ready to be placed on the county website. Commissioner Goodman said that he was glad the petitions were for sub-divisions with an HoA as well as one for those without an HoA.

No action taken on this item.

12. Discussion and possible action concerning status update establishing and publishing policy and procedures to issue County Courthouse employee badges. County Clerk to establish and initiate badge issuance form, take photo, and forward to County Sheriff office who will make and issue ID badge, as approved by the Logan County BoCC on January 15th 2021.

Troy Cole, County Clerk, said that the procedures have been established. She said that supplies have been ordered and once all received the issuance of badges will begin. She gave the board a sample of the employee ID badge.

No action was taken on this item.

13. Discussion and possible action concerning status update on details needed for the establishment of County Wide Email system utilizing URL: name.of.office@logancountyok.com as approved by Logan County BoCC on January 15th 2021.

Commissioner Goodman said this item falls in-line with the IT position. He said establishing an email using the county domain of logancountyok.com is important. He said this will allow for archiving of email.

No action was taken on this item.

14. Discussion and possible action concerning abatement plan and coordination with DEQ contractor of the county six-story building.

David Ball said that he has been contacted by the contractor to coordinated completion. He said the second, third and part of the first floor are left to be abated.

Commissioner Piearcy said that his staff has been moving and tossing items to prepare the building. He said he needs to meet with the Treasurer and Court Clerk to determine what of their items need disposed.

Commissioner Goodman said that there are records being stored that may be outside of the requirements for retention. He said there are other items such as old unusable chairs that need disposed. He said the building needs cleaned out to make needed space available.

Cheryl Smith, Court Clerk, said that she has two rooms with records. She said there are some items on the second floor that have been there from when the building was a nursing home that needs removed.

Commissioner Piearcy said he needs items identified for disposal.

Sherri Longnecker, Treasurer, said she has items that can be disposed.

Troy Cole, County Clerk, said that ODEQ has indicated that the contractor needs items moved from one side of a floor so they can do the abatement.

Cheryl Smith said the second floor does not have items in the hallway. She said the south end of the second floor has many court records which will need to be moved.

Commissioner Piearcy said this needs to be finished or risk losing the program.

Commissioner Goodman said that Commissioner Piearcy has volunteered to lead the disposal and moving of the items.

Commissioner Goodman asked David Ball to coordinate with Commissioner Piearcy.

There was no action taken on this item.

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15. Discussion and possible action to appoint receiving officer(s) for the newly created Board of Commissioners shared equipment cash account, to establish a separate shared equipment inventory list, and to decide the physical location where shared equipment should be stored when not in use.

Commissioner Goodman said that he has worked with SA&I and with Lowell Barto, Asst. District Attorney, on the appointing of a receiving officer for the newly created Joint Highway Equipment, Acct #1102-6-4000-4110. He recommended that Sarah Nealis, Commissioners' Office Secretary, serve as the Receiving Officer. He also recommended that each District notify Ms. Nealis when they are in possession of any joint piece of equipment so that its location is always known.

Monty Piearcy made the motion which was duly seconded by Kody Ellis with the voting as follows: Piearcy-AYE, Goodman-AYE and Ellis-AYE;

THAT, Resolution #21-018 appointing Sarah Nealis as the Receiving Officer for the Joint Highway Equipment account #1102-6-4000-4110, be approved.

16. Discussion and possible action to define time & place restrictions when allowing public comments during a Logan County Board of County Commissioners Open Meeting.

Commissioner Goodman said that there is a need to establish rules for citizens to speak at the Commissioners' meetings. He said that public meetings in other counties have been disrupted and would like to prevent that from happening here. He distributed proposed rules which state that a citizen may address the board limited to specific agenda items with an initial statement of one minute. He said that any citizen wanting to discuss items not on the agenda can meet with their respective Commissioner after the meeting.

Commissioner Ellis said that one minute seemed to be a little short on time. Commissioner Goodman said that the one minute is for their initial statement and that Commissioners may extend the time.

Kody Ellis made the motion which was duly seconded by Monty Piearcy with the voting as follows: Piearcy-AYE, Goodman-AYE and Ellis-AYE;

THAT, the Board of County Commissioners establish the following rules for public comments at meetings:

The Logan County Board of Commissioners provides time for public comments limited to those items listed on the public meeting agenda. Members of the public wishing to make comments during those periods on the agenda set aside for that purpose will state their name and address prior to making their statement. Comments will be limited to specific agenda items and initial statement no longer than 1 minute in duration. At the discretion of the Board members, an iterative discussion on topic may follow a citizen's initial statement.

Comments should never be of an accusatory or inflammatory nature as those may be defined as derogatory in nature and may be determined as out of order. The Chairman of the Board will maintain order, and if required, will restore order IAW Title 19, Section 331.

Any member of the public wishing to comment on any matter not listed as an agenda item should engage their respective County Commissioner in discussion after the public meeting.

17. Discussion and possible action to approve use of ACCO deductible fund in the amount of \$1456.50 for damage to Sheriff's Office vehicle.

Monty Piearcy made the motion which was duly seconded by Kody Ellis with the voting as follows: Piearcy-AYE, Goodman-AYE and Ellis-AYE;

THAT, use of the ACCO Deductible Fund in the amount of \$1456.50 for repairs to a Sheriff's Office vehicle be approved.

18. Discussion and possible action to approve Cooperative Agreement between Logan County and Wade Inman to donate voluntary services to maintain certain roads within District #2.

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Commissioner Ellis said that he that an agreement with Wade Inman, Inman Excavating, had been developed by Lowell Barto for Mr. Inman to donate voluntary services to maintain certain roads in District #2. Mr. Inman has provide proof of liability coverage and Commissioner Ellis must approve of all work done.

Marven Goodman made the motion which was duly seconded by Kody Ellis with the voting as follows: Pearcy-AYE, Goodman-AYE and Ellis-AYE;

THAT, an agreement between Logan County and Wade Inman whereby Mr. Inman will donate voluntary services to maintain certain roads in District #2, be approved.

19. Discussion and possible action to approve Resolution accepting \$500.00 donation from Gary and Peggy Dubois to Sheriff's Office for purchase of equipment.

Monty Pearcy made the motion which was duly seconded by Kody Ellis with the voting as follows: Pearcy-AYE, Goodman-AYE and Ellis-AYE;

THAT, Resolution 21-013 accepting a \$500.00 donation from Gary and Peggy Dubois to the Sheriff's Office for purchase of equipment.

20. Discussion and possible action to approve Resolution accepting \$300.00 donation from Waterloo Village LLC, dba IB's Pizza and Deli C-Store to Sheriff's Office for purchase of equipment.

Monty Pearcy made the motion which was duly seconded by Kody Ellis with the voting as follows: Pearcy-AYE, Goodman-AYE and Ellis-AYE;

THAT, Resolution 21-014 accepting a \$300.00 donation from Waterloo Village LLC dba IB's Pizza and Deli C-Store to the Sheriff's Office for purchase of equipment.

21. Discussion and possible action to approve Resolution accepting \$25.00 donation from Russell Pardue to Sheriff's Office for purchase of equipment.

Monty Pearcy made the motion which was duly seconded by Kody Ellis with the voting as follows: Pearcy-AYE, Goodman-AYE and Ellis-AYE;

THAT, Resolution 21-015 accepting a \$25.00 donation from Russell Pardue to the Sheriff's Office for purchase of equipment.

22. Consideration and possible action to approve Resolution declaring surplus and disposing for the following for the Sheriff's Office:

1 – Surface Pro laptop SN ending #60553

Monty Pearcy made the motion which was duly seconded by Kody Ellis with the voting as follows: Pearcy-AYE, Goodman-AYE and Ellis-AYE;

THAT, Resolution 21-016 declaring surplus and disposing of 1-Surface Pro laptop SN ending #60553, be approved.

23. Discussion and possible action to approve Resolution to remove surplus items from Assessor's inventory.

Monty Pearcy made the motion which was duly seconded by Kody Ellis with the voting as follows: Pearcy-AYE, Goodman-AYE and Ellis-AYE;

THAT, Resolution 21-017 declaring surplus and disposing of items from Assessor's Inventory, be approved.

Inventory#	Description	Serial#	Date Purchased	Purchase Price
H-102-21	Chair, Beige		6/18/2002	\$399.00
H-110-5	Wood Table		3/1/2001	
H-110-8	Portable Folding Table		2/11/2002	\$85.00

H-110-9	Portable Folding Table		2/11/2002	\$85.00
H-110-10	Portable Folding Table		2/11/2002	\$85.00
H-110-11	Portable Folding Table		2/11/2002	\$85.00
H-110-12	Portable Folding Table		2/11/2002	\$85.00
H-201-2	Typewriter	M8K314337	3/12/2009	\$153.97
H-220-27	Laptop Computer	96F30000066Q33800046	2/5/2004	\$2,760.00
H-220-28	Computer Monitor	70100379340		
H-220-29	Computer Monitor	70100296040		
H-220-30	Computer Monitor	70100380240		
H-220-31	Computer Monitor	70100415940		
H-220-32	Computer Monitor	70100295140		
H-220-34	Computer Monitor	70100379440		
H-220-35	Laptop Computer	A6400-042USP1103013714		\$599.99
H-220-36	Computer/Monitor	SVC TAG 13894368985		
H-220-37	Computer/Monitor	00186-104-022-397		
H-220-43	Dell Computer T 1600	00186-138-574-715		\$1,459.00
H-220-55	Lenova Laptop	TP00049A	5/1/2015	\$1,200.00
H-222-12	Printer - 9050	JPCL51N04K	3/15/2005	\$3,569.00
H-222-14	42" HP Plotter-Mapping	MY84FH303R	6/26/2008	\$2,846.00
H-222-15	Printer-Epson LQ590	FSQY13552 CN149CM1GQ	2/19/2009	#398.96
H-222-16	Printer-Jet Pro			
H-223-2	Copier KM-3530	AAJ3033345	1/13/2003	\$5,363.00
H-226-7	Computer Tower	STPV60213503	9/9/1999	\$1,951.00
H226-16	Computer Tower	73219	2/16/2007	\$769.95
H226-17	Computer Tower	73222	2/16/2007	\$769.95
H226-18	Computer Tower	73218	2/16/2007	\$769.95
H226-19	Computer Tower	73217	2/16/2007	\$769.95
H226-20	Computer Tower	73220	2/16/2007	\$769.95
H226-21	Computer Tower	73216	2/16/2007	\$769.95
H226-22	Computer Tower	73220	2/16/2007	\$769.95
H-226-23	Dell Computer	F36RF-7QF9T-284Q6		
H-227-7	Cyber Power for Server	BCE6T2000278 SUA3000XL		
H-227-8	APC 48V Battery Pack		4/14/2010	\$1,215.00
H-227-9	Smart VA Tower	SUAH48XLBP	4/14/2010	\$520.00
H-228-14	Server-Dell Power Edge	QTH-RW-01	7/17/2009	\$6,167.84
H-228-18	Battery Backup	H919N	12/2011	\$375.00
H-229-25	GBC Comb Bind	C55*2304080026		

24. Discussion and possible action to approve Detention Transportation Claim in the amount of \$566.92 for December 2020.

Monty Piearcy made the motion which was duly seconded by Kody Ellis with the voting as follows: Piearcy-AYE, Goodman-AYE and Ellis-AYE;

THAT, the Detention Transportation Claim in the amount of \$566.92 for December 2020, be approve.

25. Discussion and possible action on Resolution Appointing Requisitioning Officers for various accounts.

There were none.

26. Discussion and possible action on Resolution Appointing Receiving Officers for various accounts.

There were none.

27. Discussion and possible action on the Consent Agenda:

Monty Piearcy made the motion which was duly seconded by Kody Ellis with the voting as follows: Piearcy-AYE, Goodman-AYE and Ellis-AYE;

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THAT, the Consent Agenda be approved:

Approve Payroll Claims for second installment of February 2021
Batch 651 – Pages 32-029-A

Transfer of Appropriations within Various Accounts
1102-6-4100-1110/1221 to 1102-6-4100-2005 \$14000.00

Blanket Purchase Orders #213476 - #213502

Accept monthly reports of County Officers

Monthly Report of the Health Dept.

Monthly Report of the Election Bd

28. Discussion and possible action on Approving Claims for payment for February 2021.

Monty Piearcy made the motion which was duly seconded by Kody Ellis with the voting as follows: Piearcy-AYE, Goodman-AYE and Ellis-AYE;

THAT, the printout of claims for County Expenditures for February 12, 2021, Batch 031, \$195,282.05, Reserve Batch 060, \$4,908.63 be approved and signed. The County Clerk is instructed to issue warrants for said claims in stated amounts. (See pages beginning 33-029-1).

29. Discussion and possible action on Approving Purchase Card Payments for February 2021.

Monty Piearcy made the motion which was duly seconded by Kody Ellis with the voting as follows: Piearcy-AYE, Goodman-AYE and Ellis-AYE;

THAT, the following P-Card purchase orders be approved for payment:

PO #213259	\$301.97	PO #213380	\$141.21
PO #213143	\$122.85	PO #213372	\$24.49

30. Any citizen desiring to be heard.

None

31. Comments, announcements, questions by the Board of County Commissioners

Commissioner Piearcy said that he has his equipment ready for the winter storm. He asked citizens to be careful and patient.

Commissioner Ellis said he, too, has his equipment ready for the storm.

Commissioner Goodman said he also is ready for the storm. He said that road salt was being delivered to each District.

Commissioner Goodman said that the Board should discuss purchasing a central salt shed.

32. Consideration and Possible Action on adjournment.

Monty Piearcy made the motion which was duly seconded by Kody Ellis with the voting as follows: Piearcy-AYE, Goodman-AYE and Ellis-AYE;

THAT, there being no further business to come before the board the meeting was adjourned until 9:00 A.M., February 26, 2021.

Approved by the Board of County Commissioners of Logan County, OK

ATTEST: Troy Cole
Logan County Clerk

Marven Goodman
Chairman, Board of Logan County Commissioners